

Agricultural Banking Analyst

Reporting Line: Head of Relationships Learning and Capability
Role Level: 6
Location: Chester Offices

About Us

We are Oxbury: The only UK bank dedicated to British agriculture. Founded by farmers, bankers, and technologists, we have combined the worlds of financial services, technology, and agriculture to provide bespoke financial products to support the rural economy.

Our mission is to create and grow a sustainable, customer-focused, and innovative bank that supports and champions the financial health of the rural economy.

About the Role

This role requires strong interpersonal communication skills, analytical thinking with the ability to collect, organise, analyse, and distribute significant amounts of information with attention to detail and accuracy. Ability to be proficient at queries, report writing and presenting findings. You will work closely day to day with the Internal and External field-based Agricultural Relationship Managers, report back discrepancies within the CRM workflow system, have skills and experience of managing own time whilst working as part of a wider team.

Role Responsibilities

- Work with colleagues across the business to perform onboarding due diligence checks (KYB) to ensure AML policy and regulatory standards are met.
- Conduct calls with customers (Internal & External Relationship Managers) to assist with the due diligence checks and to ensure smooth onboarding and ongoing due diligence.
- Manage onboarding data accuracy of all Oxbury applications to contain the correct Sic Code, Climate Category & Contact Group validation, SBI numbers to keep CRM records accurate for management reporting requirements.
- Assist with requests for information from Internal and External Relationship Managers & stakeholders.
- Onboarding new customers via third party introducers into Oxbury CRM System, ensuring data accuracy and quality assurance is adhered to in line with business requirements.
- Ongoing and regular monitoring of referrals allocated to Relationship Managers to ensure they have been contacted within business expectations of 24 hours SLA.
- Ongoing and regular monitoring of Customer, Broker, Distributor communications for the wider relationship team including written and verbal feedback across all reporting lines.
- Provide regular feedback to Relationship Managers/Senior Management team if out of SLA providing MI if required.

- Ongoing and regular monitoring of referrals provided to Oxbury via third party Brokers/Distributors, ensure feedback has been provided to the relevant introducer.
- Manage SAM@Oxbury.com & findoutabout@oxbury.com inbox to ensure all correspondence is dealt with in a timely manner and within SLA.
- Manage new web page leads to ensure they are dealt with in a timely manner and within SLA.
- Keeping up to date with regulatory developments, and changes within the company, to help ensure the control environment (i.e., policies and procedures) is effective and up to date.
- Collaborating with colleagues to understand the wider Risk and Compliance environment and the impact this may have on the monitoring plan.
- Deputise during periods of annual leave in the monthly compilation of the commercial board & CORC reports.
- Deputise during periods of annual leave Pipeline Management / Urgent and Priority and Enforces loan Pipeline to ensure daily pipeline is executed within business expectations.
- Ongoing and regular call monitoring, KYB, Dow Jones, ensure remediation work is completed within business expectations.
- ongoing and regular monitoring of Companies House Data Validation report, advise Relationship Managers of any remediation work, monitor to ensure it is completed within business expectations.
- Ongoing and regular monitoring of relationship managers Task Management, review overdue tasks are completed in accordance with business standards and requirements.

Minimum Skills / Experience

Required Skills / Experience

- Experience of KYB/KYC/beneficial owners onboarding processes in a business/commercial banking environment is preferred.
- Ability to summarise at high level as-well-as explain detail findings clearly and concisely (written and verbally).
- Previous experience in a similar role.
- Organisation Skills.
- Communication Skills.
- Problem-Solving Skills.
- Assessing and Interpreting Risks.
- Critical Thinking.
- Creativity.
- Integrity.
- People Skills/Relationship Building.

Desirable Skills / Experience

- Knowledge of regulatory policies within the financial services sector.
- Previous experience in a financial services environment.
- Agricultural background.

Interested in joining Oxbury?

Interested candidates should submit their CV and a brief covering letter outlining their experience in agriculture, any previous work experience and why they believe they are suitable for the role. To apply please click [here](#).